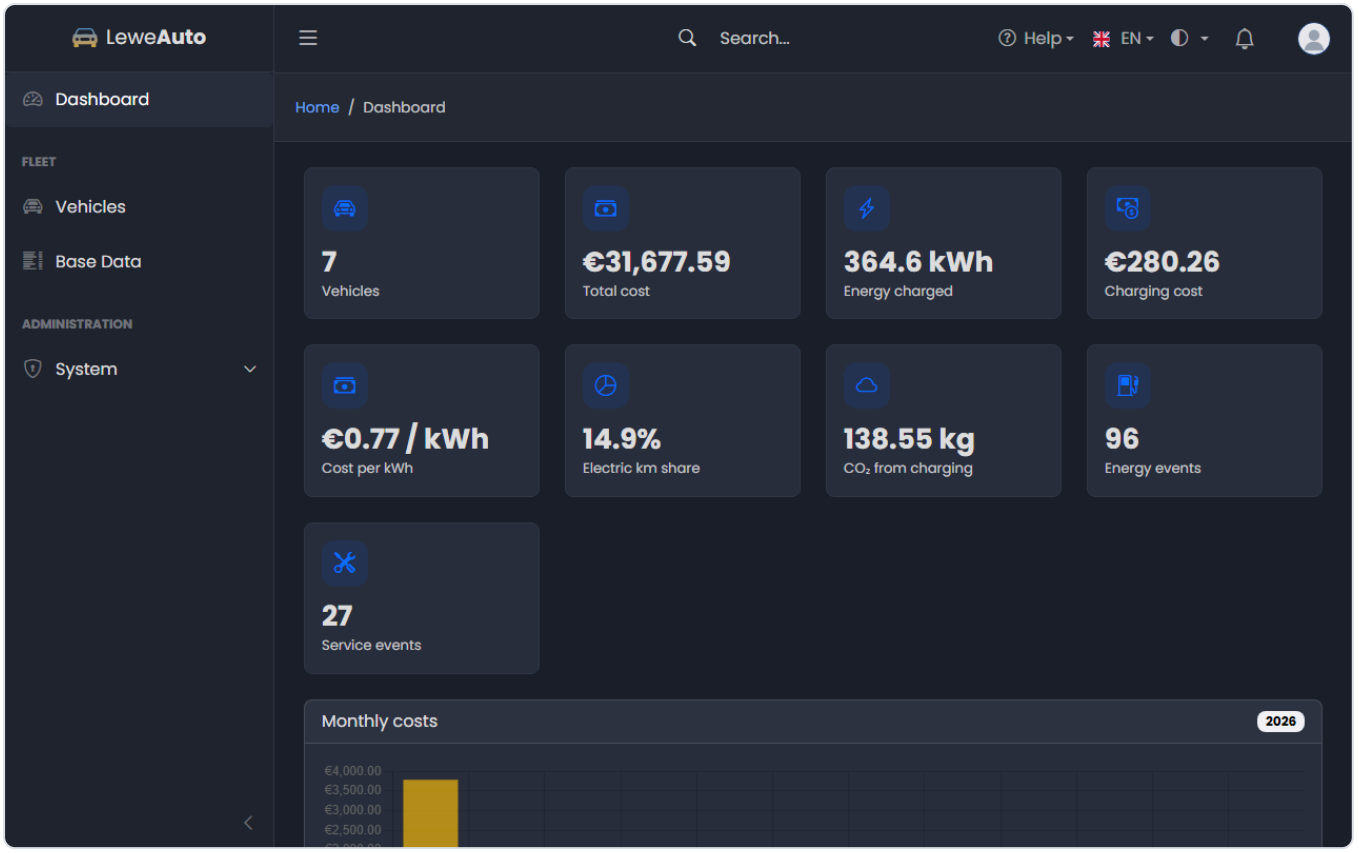
LeweAuto User Manual



LeweAuto keeps vehicle master data, assignments and public visibility in one place. Drivers and fleet users record fueling, charging, service and fixed-cost events. Agents manage vehicles and reference data. Administrators manage accounts, roles, groups, settings and the license.

Features

- **Vehicle records** with manufacturer, model, plate, VIN, body, color, drive, fuel type, dates, prices and notes
- **Electric vehicles** with battery capacity, state of health, range, consumption, charging power, connectors and equipment
- **Fueling and charging events** with consumption, price, station, provider, tariff, state of charge, charging losses and temperature
- **Service events** with workshop, cost and optional battery health readings
- **Fixed costs** for insurance, taxes, leasing, wallboxes and other recurring or one-off costs, including income such as a THG premium

- **Vehicle dashboards** with cost, consumption, charging and battery-health charts for the current year and all time
- **Fleet dashboard** with annual cost, energy, electric distance share and CO_2 estimates
- **Documents** attached to a vehicle, such as invoices, reports and photos
- **Vehicle history PDF** and an **ADAC purchase contract** prefilled with the vehicle data
- **Access control** with roles, groups, granular permissions, assignments and public visibility
- **Local, LDAP and OIDC login** with TOTP two-factor authentication
- **Audit log**, notification email and four interface languages (English, German, Spanish and French)
- **Dark and light mode**, configurable units and an optional license-managed trial

Who is this manual for?

You are…	Start here
A driver or fleet user	Quick Start Guide and User Guide
A fleet agent	Vehicles and Base Data
An administrator	Administration and License

> *i* What you can see and do depends on your role and the permissions granted to it. If a menu entry or button described in this manual is missing for you, ask your administrator.

Where to find things

- **Dashboard** - annual fleet statistics and monthly costs
- **Vehicles** - search the fleet, open a vehicle and record events
- **Base Data** - manufacturers, countries, drives, fuel types, service types, fixed-cost types, charging providers and tariffs
- **Administration** - users, groups, roles, permissions, settings and the audit log

- **Profile** - your account, avatar, language, theme, units and security

The interface uses relative links and works both at a domain root and in a sub-folder. The language, theme and units can be set per user; everything else is managed by an administrator.

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